



**MINISTRY OF FOREIGN AFFAIRS
REPUBLIC OF CHINA (TAIWAN)**

駐華使領館、外國暨國際機構官員離任通知書

Notification Of Departure / Completion Of Employment

(For Staff Members Of Diplomatic Missions/ Foreign Offices Use Only)

Please Complete This Form In Capital Letter

Mission / Office: _____

1. FULL NAME : (please underline family name)

● Full Name : _____

● Title : _____

2. DEPARTURE DETAILS :

a) Date of departure from Taiwan (yy/mm/dd) : _____ / _____ / _____

b) Port of departure: _____

c) Flight details: _____

d) Was officer accompanied by all family members? Yes No

If No, please provide explanatory details:

3. IDENTIFICATION AND BUSINESS TAX EXEMPTION CARD(S)

MUST BE RETURNED :

Cancelled identification card(s) requested as souvenirs : Yes No

4. VEHICLE REGISTRATION PLATES RETURNED TO MOTOR

REGISTRY : Yes No

Date: _____ / _____ / _____ Signature: _____

FOR OFFICIAL USE ONLY

Identification Card(s) cancelled: _____ / _____ / _____

Tax Exemption Card(s) cancelled: _____ / _____ / _____

Vehicle Registration cancelled: _____ / _____ / _____